

The Village of Weston
Council Meeting Minutes
May 7, 2018

Council Meeting was called to order by Mayor Jeremy Schroeder at 7:04 p.m., followed by the Pledge of Allegiance. A roll call of the council members was then taken: Mr. Greg Stevens, Mr. Bill Barnhart, Mrs. Sarah Easterwood, Mr. Shad Kendall, Ms. Diane Hillier, and Mr. Rob Myerholtz.

Minutes from the previous meeting on April 16, 2018 were reviewed and a motion to approve was made by Mrs. Easterwood and seconded by Ms. Hillier. Approved - 6, Opposed - 0.

Citizens and Visitors

Visitors present were: Government Student from Otsego, Mrs. Wensink, Mark Pfahler, Frank Kohler, Jerry Snyder, Rick Easterwood, Ken Taylor (Zoning Inspector), and Roger LaPointe (Sentinel-Tribune).

Frank Kohler was in attendance to ask if the Agenda could be published on the website. Mr. Kohler also had concerns about the Strategic Planning committee and that it requires leadership to engage citizens and to be recognized by council and not just another committee. Mayor Jeremy Schroeder plans to schedule a meeting for the Strategic Planning committee.

Mrs. Wensink was in attendance to ask permission to haul dirt and plant flowers at the Sandridge Road crash site. Permission was granted and Mr. Ken Taylor noted that they should contact the County Engineer to have a surveyor come out and mark the right of way lines.

Mark Pfahler with Performance Telephone Services was in attendance to share information on a cloud communications app which is a telephone system the village could use with no capital investment.

Village Business

Council reviewed the reservoir loss control visit report. Mayor Schroeder would like to have a public hearing for citizen input in a month. Council has decided to close the reservoir per insurance recommendation with the removal of signs, swing, and closing pier and putting up No Trespassing signs on all four sides of the reservoir. Mr. Greg Stevens said that the taxpayers need to be aware that the costs to fix the reservoir range from \$30,000-\$100,000. Mr. Rob Myerholtz shared that we should provide a powerpoint presentation with plans to fix the reservoir so everyone understands. Mr. Shad Kendall recommends talking to multiple engineers to get drawings and come up with a scope of work. A lands/buildings meeting is scheduled for Wednesday, May 9th at 7:05PM to discuss plans for the reservoir.

No bids have been provided for trash day and council had a discussion on alternative options. A recommended option is to get 1-2 40 yard dumpsters that will be manned by a village employee by the bus garage. Ideas on how to make it successful include: checking of drivers license and bill to match address to living within village limits, one day only with drop off in the morning and pick up at the end of the day as well as the business being able to bring more dumpsters as needed. Mr. Eric Taylor shared a 40 cubic yard dumpster costs about \$470. Mr. Taylor was requested to get costs and stipulations with an estimated trash day of mid/end of June.

Personnel policy changes to section 4.5 in the employee handbook was reviewed and a motion to strike the proposed changes and revise to *"Each case must be evaluated individually, based upon the surrounding circumstances granted only after the employee's vacation time has been exhausted (when applicable)"* was made by Mr. Greg Stevens, seconded by Mr. Bill Barnhart. Approved - 6, Opposed - 0. Mr. Greg Stevens requests to go into executive session at the end of the meeting regarding pay increases.

Committee Business

Mrs. Sarah Easterwood reported for the April 23rd Parks & Rec meeting. Meeting came to order at 6:00 p.m. In attendance included Stephanie, Michael, Michelle, Angella, Craig, Dean, and councilmember Sarah. Ball Program report: large ball field resurfacing will be done by Tony Morlock, cost is \$500 sponsored by Potter Farms. He will rebuild the pitchers mound and grading the stone in the in field, unknown when project will be completed. Some concerns where about pulling the plate posts and concrete that is exposed. There was a question on who is responsible for what part of the up keep to the fields, which village maintenance will do the dragging and mowing in and around the field and ball commissioner is responsible for all other field duties and responsibilities. Dugouts will get painted on Sunday, April 29th by Mrs. Rank's art class. Repairs needed include hot water heater replacement, painting inside concession stand, gravel for ball diamonds, and home plate replacement. The ball commissioner gave his recommendations for

the food to be sold at the concession stand. The ball program will not be issuing any refunds now that season has started and player refunds for parent coaches will not be given until June and these individuals must be in attendance for at least half of the practices and games. Parks report: Arbor Day festivities are cancelled due to it being Mother's Day. The committee choose to do a coloring page for 9 and under and an essay for children 10 and up with the theme "What Does Arbor Day Mean to You". The winners will receive a free tree for Arbor Day, there will be 10 winners all together . Winners will be selected at next Park and Rec. meeting. The purchase of 36 tree cones for planting trees at Alumni Park at \$2.50 per cone was approved. The committee recommends declining 2018 Park District grant money and trying for a different project for 2019. The cost of Shade Structures is looking to be \$20,000+ to follow wind/snow load plus concrete work, equipment and labor. The next meeting was rescheduled from its original date of May 28th to May 22nd do to it falling on Memorial Day. Meeting was adjourned at 8:10

Mr. Rob Myerholtz reported for the April 23rd Safety meeting. EMS Report: Kathy explained possible contract for Consortium Medical Director, the director oversees protocol and completes drug certifications for EMS. Payment is somewhat dependent on size of the organization and Kathy will update as more information comes in. Kathy is looking into MARCS radio purchase which would include two mobile units at \$5000/each and two portable units at \$2383 each. Kathy is also investigating a loading system for Power Cot with an estimated cost of \$25,000 and currently there is no grant money available. AFLAC was in attendance to present supplemental benefits. Fire report: there was a lengthy discussion concerning water rescue equipment with Township Trustees. There was discussion concerning MARCS radio needs for fire department. They are requesting a number of portables along with two mobile dual head systems for trucks. The current estimate could be about \$50,000 and the department will do research on different brands for a possible 50% reduction. The department shared that there are no current grants available but will keep researching. Mr. Shad Kendall shared that the budget for equipment is \$20,000 and \$9,600 has already been spent. Mr. Greg Stevens has asked if the county has started using the MARCS system yet and the response was that they plan on switching over in the winter months. Mr. Myerholtz would like to wait until next council meeting to report on the May 7th Safety meeting.

Mr. Bill Barnhart reported for the May 2nd Personnel meeting. Policy changes and pay raises were discussed. Employee handbook revisions will be reviewed at a later date.

Mr. Shad Kendall reported for the May 2nd Finance meeting. Discussion was had on how to split fire department spending with township and anything over \$500 would be split immediately. Cell phones were discussed. Adopting a credit card policy was discussed which would only allow village employees to check out the credit card. Mr. Kendall also shared that revenue year to date last year was \$61,697 and current is \$68,653.

Upcoming Meetings:

- Lands/Buildings May 9th at 7:05PM
- Cemetery May 10th at 6PM (rescheduled from 5/3)
- Parks & Rec May 22nd at 6PM (no meeting on 5/28)

Maintenance Report

Mr. Eric Taylor gave a report on town maintenance. Cemetery pond drain system was worked on. Ball field parking lot, parking lot behind library and stone alleys from Oak to Walnut and Locust to Taylor were dressed. Mowing has picked up. A fallen tree on Silver Street was cleaned up, this tree happened to rot and cause a safety hazard. The tree was removed today and the stump will be ground tomorrow. Oak Street catch basin drainage was identified and Gearhart will be providing a quote to jet. Water heater at the concession stand was replaced. Brush pick up has started. Merrill Park mulch was replenished. Lastly, Mr. Taylor met with a CSX representative for a site survey and how the village is maintaining their lot.

Financial/Administrative

Ordinance 2018-6, an ordinance amending village zoning ordinance #19-97 in relation to the definition of accessory buildings and adding section 5.03: accessory buildings had a second reading.

Ordinance 2018-7, an ordinance amending section 5.01 on Fencing in the Village of Weston Zoning Ordinance #19-97 had a second reading.

RITA alternate delegate needs designated. Council will review this and have a recommendation

for the next meeting.

Council was to decide on letters or letters + subpoena for a RITA delinquency program. This is due June 1st and council would like to know how many delinquent taxpayers there are before making a decision.

A modification agreement for audit was reviewed and Mr. Greg Stevens made a motion to approve the modifications, seconded by Mr. Shad Kendall. Approved - 6, Opposed - 0.

Upcoming dates to remember include brush pickup on May 7th, 8th and 9th; baseball opening day is Saturday, May 12 at 11am; NWWSD is doing hydrant flushing May 14th to June 8th and residents may experience rusty water; and there will be a Stars, Strips and Sousa concert May 21st in the Otsego Performing Arts Center.

Council reviewed bills to be paid, and warrants to be issued. A motion to approve all bills to be paid and warrants to be issued was made by Mr. Greg Stevens, seconded by Ms. Diane Hillier. Approved - 6, Opposed - 0.

Mr. Greg Stevens made a motion to go into executive session at 8:20PM for personnel and legal matters, seconded by Mr. Shad Kendall. Roll Call was taken: Mr. Stevens, Mr. Barnhart, Mrs. Easterwood, Mr. Kendall, Ms. Hillier, and Mr. Myerholtz. Approved - 6, Opposed - 0. Moved into regular session. Changes in pay rates for full time maintenance will be \$20.00/hour and all other village employees will be receiving a 2% cost of living raise and pay changes for Cemetery employees will need brought to Cemetery board.

Ordinance 2018-8 amending compensation for full time maintenance technician received an emergency reading. A motion to suspend the rules was made by Mr. Greg Stevens, seconded by Mr. Bill Barnhart. Roll Call Vote, Yes: Mr. Greg Stevens, Mr. Bill Barnhart, Mrs. Sarah Easterwood, Mr. Shad Kendall, Ms. Diane Hillier, Mr. Rob Myerholtz. A motion to approve Ordinance 2018-8 was made by Mr. Kendall, seconded by Mr. Stevens. Approved - 6, Opposed - 0.

Ordinance 2018-9, 2018-10 and 2018-11 amending compensation by 2% for fiscal officer, part time maintenance, and part time clerk received an emergency reading. A motion to suspend the rules was made by Mr. Greg Stevens, seconded by Mr. Bill Barnhart. Roll Call Vote, Yes: Mr. Greg Stevens, Mr. Bill Barnhart, Mrs. Sarah Easterwood, Mr. Shad Kendall, Ms. Diane Hillier, Mr. Rob Myerholtz. A motion to approve Ordinance 2018-9, 2018-10, and 2018-11 was made by Mr. Stevens, seconded by Mr. Kendall. Approved - 6, Opposed - 0.

The meeting was adjourned at 8:54 p.m.

Jeremy Schroeder, Mayor

Stephanie Monts, Clerk