

**The Village of Weston
Council Meeting Minutes
January 3, 2022**

Council Meeting was called to order by Mayor, Jeremy Schroeder at 6:00PM, followed by the Pledge of Allegiance and presentation of the agenda. Mrs. Ashley Patel, Mr. Rob Myerholtz, Mr. Rick Easterwood, and Mr. Craig Warner was sworn into a new term of office. A roll call was taken with all council members present: Mrs. Ashley Patel, Mr. Dean Babcock, Mr. Craig Warner, Mr. Dave Dewitt, Mr. Rob Myerholtz, Mr. Rick Easterwood.. *Mrs. Patel made a nomination for Mr. Dave Dewitt as President of Council, seconded by Mr. Easterwood; approved unanimously. Mr. Myerholtz made a motion to close nominations, seconded by Mr. Babcock; approved unanimously. A Roll Call Vote for Mr. Dewitt as President of Council was taken: Mrs. Patel - Yes, Mr. Babcock - Yes, Mr. Warner - Yes, Mr. Myerholtz - Yes, Mr. Easterwood - Yes, Mr. Dewitt - Abstained. A motion to approve council rules for 2022 was made by Mr. Babcock, seconded by Mrs. Patel; Approved - 5, Opposed - 0, Abstained - 1, Mr. Warner.*

Mayor went over committee assignments and committee descriptions, as follows:

Finance~ Works with the Village Fiscal Officer on all things related to the finances of the Village. The Finance Committee is responsible for drafting appropriations, and working with each of the other committees and boards in settings and maintaining their budgets. This committee also reviews and oversees any purchasing policies for the village and its employees.

Myerholtz, Patel, Dewitt

Public Works (formerly Streets/Lands/Bldgs)~ Works with the Village Administrator on all things related to the lands, buildings, streets, storm sewers, catch-basins, sidewalks, alleys, bridges, and trees in the village. Public Works Committee is responsible for overseeing budget items pertaining to the aforementioned public work. This committee will also review and revise any ordinances pertaining to the streets, sidewalks, alleys, and utilities, aside from those governed by the zoning ordinance. Public Works Committee will also create and maintain a 5 year infrastructure plan for future committees to work with and revise.

Easterwood, Myerholtz, Dewitt

Safety~ Works with the Wood County Sheriff's Office and Weston Township Fire Department for items involving their services, aside from the contracts themselves. Works directly with the leadership of the Weston EMS to set policies and operational procedures (not medical procedures), and resolve any issues that may arise, except personnel issues.

Babcock, Easterwood, Myerholtz

Economic & Community Development (formerly Business/Economic Development/Strategic Plan)~ Responsible for working with the Planning Commission and Zoning Inspector on anything related to zoning, as required by the ORC. This committee will also create and maintain a 'Weston Master Plan' for future committees, boards, and councils to work with and revise, based on items related to zoning, planning, incentives, housing, downtown revitalization, events (outside of rec board's events), and beautification.

Patel, Warner, Babcock

Personnel & Policies (new)~ This committee is responsible for any items related to personnel, village policy and procedures, rules of council and the general handling of any village codified ordinances not covered by other committees. This committee will also review any contracts with the village, including EMS.

Dewitt, Patel, Warner

Mr. Myerholtz noted that since finance and personnel have been broken down to two committees he was taking lead on the employee handbook updates, Mayor shared that this will be handed over to the personnel committee.

Cemetery & Rec (the boards)~ Works with the Village Cemetery and Parks Boards with any items that require input and follow through with the Village Council.

Warner, Babcock, Easterwood

A motion to approve December 20, 2021 council meeting minutes as written was made by Mr. Easterwood, seconded by Mrs. Patel; Approved unanimously.

Old Business

Resolution 2022-1, approving and authorizing the Mayor to execute USPS lease renewal received a second reading.

Reports

Mayor: Met with Jodie and Stephanie to set budget, will be going back to Finance committee, the rate increase will show an increase in revenue.

Fiscal Officer: Sunshine Law training needs to be done, emails went out to those that need to complete. Found a due date error in the EMS contracts, they will need to be corrected via an

amendment; still waiting on Weston Township and Milton Center's EMS contract.

Administrator/Maintenance: There are trees that need to be taken down and provided a quote from Rowe's Tree Service for \$1,725. *A motion to approve the Rowe's Tree Service estimate and proceed with the work was made by Mr. Babcock, seconded by Mr. Warner; approved unanimously.* Toledo Edison confirmed 109 street lights, cost of replacement will be a little over \$200/light and was sent an email with the agreement to proceed. Paul Skaff has been instructed to review the agreement and it will be put on the following council agenda.

Zoning Inspector: Paul Skaff was asked if there is a backlog on vehicle registration. There are overhanging bushes on Oak St which will be sent a letter. Center Street has a boat and car in the backyard which will be getting a letter, although the property owner has already gotten a letter. Ken Taylor retired from his Bowling Green City position effective 12/24; all positions held required an end date of 12/24 with re-hire for OPERS. *A motion to accept the resignation effective 12/24/21 and recommend rehire of Mr. Ken Taylor was made by Mr. Myerholtz, seconded by Mr. Warner; approved unanimously.*

Also noted is that the Planning Commission still has a vacancy. Mr. Taylor shared that other towns and townships are having difficulty filling those slots as well.

Upcoming Meetings: Cemetery Jan. 6 at 6PM, Rec Board Jan. 12 at 6:30PM
Due to MLK Day next council meeting is on Tuesday, Jan. 18 at 6PM

New Business

Mrs. Patel made a motion to suspend the rules for emergency reading of Ordinance 2022-1 amending cemetery sexton compensation, seconded by Mr. Babcock; Roll Call Vote: Mrs. Patel - Yes, Mr. Babcock - Yes, Mr. Warner - Yes, Mr. Dewitt - Yes, Mr. Myerholtz - No, Mr. Easterwood - No. Emergency reading failed, this will begin the first reading for Ordinance 2022-1.

Mayor asked for more discussion on the ordinance. Mr. Easterwood shared that he is having a hard time approving the ordinance when the cemetery runs in the red. Mayor shared that the new rate increases prove to show that they will bring in enough revenue.

Mr. Easterwood made a motion to suspend the rules for emergency reading of Ordinance 2022-2 amending part-time cemetery maintenance employee compensation, seconded by Mrs. Patel; Roll Call Vote, Yes: Mrs. Patel, Mr. Babcock, Mr. Warner, Mr. Dewitt, Mr. Myerholtz, Mr. Easterwood. A motion for passage of Ordinance 2022-2 was made by Mr. Easterwood, seconded by Mr. Babcock; approved unanimously.

Approval of Expenditures

Council reviewed payment listing for December 21, 2021 - December 31, 2021 totalling \$15,110.68 and payment listing for January 1, 2022 - January 3, 2022 totalling \$90.10, with a motion to approve made by Mr. Babcock, seconded by Mrs. Patel; approved unanimously.

WCEDC Membership Due of \$500 will be sent for review by the Economic & Community Development committee.

Miscellaneous Business

Mr. Myerholtz shared that he has seen the white dump truck out at the cemetery again and asked how much time Harold has put in at the cemetery. Harold shared that so far he has put in about an hour, other than that he has not been down there, Gary has been bringing the dump truck down. The backhoe was also needed to fill in the ruts from grave digging. Harold also asked how Gary is to be filling out his time cards between maintenance and cemetery, Mayor shared that he plans to meet and can talk to Gary.

Citizens & Visitors

Lacy Warner, Noah Warner, Deputy L. Spangenberg, Shirley Moore, Paul Skaff (Village Solicitor)

Shirley Moore inquired about having a tree taken down, Harold shared that the tree in question can just be trimmed back.

The meeting was adjourned at 6:58PM.

Jeremy Schroeder, Mayor

Stephanie Monts, Fiscal Officer/Clerk